***Seneca Gaming Corporation***



HVAC Filter Supply and Management RFP # SGC-0003-25SDH

November 15, 2024

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# Introduction

Seneca Gaming Corporation is a wholly owned, tribally chartered corporation of the Seneca Nation of Indians (the “Nation”) which operates all of the Nation’s Class III gaming operations in Western New York.

Seneca Gaming Corporation, through its wholly owned subsidiaries, owns and operates Seneca Niagara Resort & Casino in Niagara Falls, New York, Seneca Allegany Resort & Casino in Salamanca, New York, and Seneca Buffalo Creek Casino in Buffalo, New York.

For additional information, please visit our website at [www.Senecacasinos.com](http://www.Senecacasinos.com).

# RFP Objective

Seneca Gaming Corporation (hereinafter referred to as SGC) is seeking a qualified air filter supplier who is capable of including a filter management program for SGC’s three properties; Seneca Niagara Resort & Casino, Seneca Buffalo Creek Casino, and Seneca Allegany Resort & Casino. All products and services provided must perform to SGC’s Four Star standards.

Note: SGC may require samples of your products for the determination of this RFP and contract.

# RFP Administrative Information

## Contact Information

Please use the following name and email address for all correspondence with SGC concerning this RFP. Suppliers who solicit information about this RFP either directly or indirectly from other sources will be disqualified.

Name Shelle Heaton

Telephone (716)345-1594

Email SHeaton@senecacasinos.com

## Schedule of Events

RFP issue date: November 15, 2024

Bidder questions due: November 22, 2024

**Bid Submission Deadline: December 04, 2024**

## Intent to Bid

Potential Bidders must submit an email confirming their intent to bid by the date and time indicated in the above schedule of events.

Submission of the intent to bid notice constitutes the Potential Bidder’s acceptance of the RFP schedule, procedures evaluation criteria and other administrative instructions of this RFP.

## Bidder Questions

Bidders must submit any questions to the above email address directly. *No telephone questions will be accepted or considered*.

Questions must reference the specific RFP paragraph number and page and quote the passage being questioned. SGC will respond to questions promptly and will send answers to Bidders as a group.

## Submission of Proposals

Proposals must be submitted in electronic form, preferably in Microsoft Word and/or Microsoft Excel formats. **Note: SGC’s email system rejects incoming messages with attachments exceeding 20 MB**. Bidders are encourage to confirm that their bid was received, prior to the bid submission deadline (date and time) indicated in the above schedule of events.

Proposals must be received on or before the bid submission deadline. **Proposals received after the bid submission deadline will not be considered.**

## Proposal Format

**Bidder proposals must conform to the following proposal format**:

**Part-1 Company Overview**

Section 1: Company Overview

Provide a brief description of the overall organization of your company including the location of corporate headquarters, primary industries and markets served, how long the company has been in business and what experience your company has serving multi property and Native American-owned casinos and casino resorts, if any.

Section 2: References

Include a minimum of three contracts for goods or services similar to those in the RFP’s Requirement Specifications that were awarded within the last three (3) years, along with contact information for each client reference. Wherever possible, include casino and casino-resort clients in these references.

**Part-2 RFP Proposal**

Section 1: Executive Summary

The purpose of this section is to summarize your proposal for SGC evaluators and decision makers. The summary should include, at minimum, key proposal elements, your vectors of competitive differentiation and an overview of your pricing model.

Section 2: Response to Requirements

Include complete responses to all requirements outlined in the Requirements Specification section of this RFP. Reponses are to follow the outline of the Requirements Specification herein (including companion documents, if any) and refer to each requirement being addressed. Requirements that cannot be supported in whole or in part should be identified as such.

Section 3: Bidder Supplemental Information

The purpose of this section is to afford Bidder an opportunity to present necessary information that was not requested. Use this section to indicate, for example, alternative methodology or additional functionality that may be outside the scope of the RFP but could enhance the value of services delivered or potential issues that are relevant to the RFP and your proposal.

Section 4: Product and Service Delivery

This section summarizes for your standard fulfillment processes, including delivery scheduling, response to emergency orders, disaster recovery and equipment installation, maintenance, repair and replacement plans.

**Part-3 Pricing Proposal and Quotes**

Section 1: Pricing Model and Terms

This section summarizes Bidder’s pricing model and applicable terms. Additional offers, discounts, rebates, etc. should be noted separately. Where applicable, pricing should cover the entire term of the contract indicated in the RFP, including any options to renew,

**Part-4 Bidder Representations and Certifications**

A corporate officer or person who is authorized to represent Bidder must complete, sign and date the Bidder Certifications and Representations, Section VII of the RFP.

**Part-5 Appendix**

Appendix-A: Evidence of Insurance

Evidence of current insurance is to be provided to the satisfaction of SGC’s Risk Management Department. Insurance requirements vary depending upon the nature of the services and the degree of risk. Standard requirements include minimum $5 million general liability coverage (per occurrence and in the aggregate) [$10 million for construction-related contracts], $1 million automobile liability coverage, combined single limit, for all vehicles brought on-site, worker’s compensation and employer liability insurance in accordance with state law. Additional types of insurance, including, without limitation, professional liability insurance and network privacy/data security/cyber liability insurance, may be required in specific circumstances. SGC and related persons and entities will be additional insured under the general liability and automobile liability policies of insurance.

SGC’s Risk Management Department has discretion to increase, decrease, or dispense with insurance in appropriate cases. They may, in addition to or instead of insurance, require signature of a Waiver, Indemnification and Hold Harmless form by any individuals who will be present on SGC property.

For additional details, see section 22 of SGC’s Standard Terms & Conditions at <https://senecacasinos.com/media/zqdd2j1f/sgc-standard-terms-and-conditions-v-10-30-20.pdf>

Appendix-B: Standard Agreements

Bidders are invited to include their standard form of agreement (preferably in Word format) to form the basis of the contract should it be awarded to them. However, SGC reserves the right to utilize its own standard form of agreement.

## Proposal Evaluation/Vendor Selection

Proposals will be evaluated to determine their completeness and compliance with the mandatory requirements and qualifications specified throughout this document. Failure to comply with one or more of these requirements may result in the proposal being rejected as non-responsive. SGC reserves the right to waive deviations it deems non-material and/or to reject any and all Proposals in its sole discretion.

The successful Bidder(s) will be notified by email of the award of contract, conditional upon appropriate licensure through SGC’s regulatory authority, the Seneca Gaming Authority (“SGA”), providing proof of insurance to the satisfaction of SGC’s Risk Management Department, and signature of a contract and/or issue of a Purchase Order. It is only following all of these actions that the successful Bidder will be considered a Vendor of SGC.

Successful Bidders must complete SGC’s Vendor Registration Form and W-9 (or equivalent for non-U.S. persons/entities). If required, they must also complete and submit to the SGA the requisite vendor license application. They are also responsible for payment of SGA processing or vendor license fees plus the Seneca Nation of Indians Business License fee as detailed in paragraph VI. I. below. Fees range from $750 to $2,500 depending upon the nature of the services. These requirements must be completed and, if applicable, the requisite SGA vendor license issued, prior to signature of the contract. Vendor licenses and fees must be renewed every two years. SGA may also, in an appropriate case, require the licensure of individual employees who perform certain services that are or may be closely associated with SGC’s casino operation. As SGA retains the discretion to make this type of determination on a case-by-case basis, SGC is unable at the RFP point in the bidding process to state definitively whether such licensure will be required in any particular case.

## General Bidder Information

This RFP does not commit SGC to award a contract, to pay any costs incurred in the preparation of the RFP, nor to procure or contract for services or supplies.

It is the policy of SGC that all Proposals are to be held unopened and confidential until after the closing date and time. At the bid opening, Proposals will be opened by Procurement and are reviewed by a compliance representative.

Bid Validity. Bidder’s bid submission must remain valid for a minimum of ninety (90) days from the bid closing date.

Minority Bidders:SGC gives priority to Bidders who are Native American, minority, women-owned or small disadvantaged businesses. If your company falls into any of these categories or has contracted with such businesses for the purpose of the proposal, please note as such on your proposal.

Alternative Proposals*(if applicable)*are accepted based on the following conditions: SGC will consider alternative proposals from Bidders provided they have submitted a response based on the original requirements. The alternative Proposal will be submitted separate and apart from the basic Proposal. It is assumed that the materials included in the alternative Proposal meet all of the qualifications of the original Proposal.

Substitutes. Any recommended substitutions should be attached separately. *Products may require testing before acceptance. Bidder’s pricing must include the conversion calculations if your size, pack, weight, etc. is not the same as the specified product(s).* SGC solicits Bidders’ recommendation(s) for new products and/or services leading to lower costs.

Projected Volume. Bidders are advised that the volumes or quantities indicated on the RFP are for reference purposes only and must not be taken as guaranteed or as constituting representations by SGC. Actual volume and quantities may vary depending upon the needs of the SGC departments or business units for which the goods and/services are destined and fluctuations in the business cycle.

## SGC Standard Terms and Conditions

Any purchase order or contract flowing from this RFP (in the absence of language to the contrary in the contract) is subject to the terms and conditions hereof as well as to Seneca Gaming Corporation’s Standard Terms and Conditions which are available on the following website: <https://senecacasinos.com/media/zqdd2j1f/sgc-standard-terms-and-conditions-v-10-30-20.pdf>.

Reference to, or inclusion of, the Bidder’s preprinted terms and conditions with Bidder’s Proposal will not be considered as an exception to SGC Terms and Conditions.

# Provisions Applicable to the Contract

## Agreement Term

The initial term of the contract will be (3) years, with two options to renew in favor of SGC, each (1) year in duration (each a renewal term).

Upon expiration of the initial term and exercised renewal terms, the contract will automatically renewal on a month-to-month basis for a maximum period of six (6) months, in order to allow for coordination with a new RFP process.

## Pricing

Please provide your most competitive pricing and any additional offers.

Prices are fixed during the term of the contract, including any renewal term.

## Tax Exempt Status

Seneca Gaming Corporation is a governmental instrumentality of the Seneca Nation of Indians all of whose operations (except for its golf course) are on sovereign Seneca Territory. SGC will provide a New York State tax exemption certificate issued in the name of the Seneca Nation of Indians, as applicable.

## Payment Terms

SGC standard payment terms are Net 30 days after delivery of goods and/or services and receipt of a correct invoice. Bidder is encouraged to indicate any additional early payment/ discount terms in its Proposal. It is the policy of SGC not to provide deposits unless significant discounts or special circumstances apply.

## Scope of Work

Due to high demands being placed on Casino HVAC equipment and the critical importance of maintaining superior air quality for SGC employees and guests, it is imperative that the successful bidder have the ability to provide various value-added services.

Following are a list of services that must be provided at no additional charge:

1. Vendor must conduct monthly site visits to each property and meet with Facilities and HVAC department in order to survey all air filter requirements used by the properties as well as implement and manage a functional HVAC filter management program. As SGC continues to grow, so will SGC’s filter needs, therefore it is imperative that these requirements be documented in an organized manner.
2. Local stock of commonly used filters to meet the high demands and urgent requirements that the SGC HVAC Department may encounter. This is necessary for standard maintenance and emergency situations in order to maintain superior air quality for SGC employees and guests.
3. Delivery of releases of commonly used filters on a weekly basis in order to support the high demands being placed on the HVAC system.

**DELIVERY**

1. All filters shipped to SGC must be:
2. Boxed and tagged with the following:

SGC Item Number

Product Description (i.e. 24x24 3 PLY POLY PANEL)

Quantity

Location (i.e. South Basement)

Vendor Item Number

Release Number

1. Grouped together on individual pallets by each facility location. Boxes must not be mixed together with other HVAC system requirements.
2. All shipments must be palletized based on the following requirements:
3. Standard 48” x 40” pallets or smaller
   1. Items cannot overhang the edges of the pallets
   2. All pallets must be shrink-wrapped with corner protectors to ensure products arrive damage free
   3. All pallets shall not exceed 72” in height, including the pallet
   4. Only pallets with no center support or one (1) support are acceptable
   5. All pallets must be loaded straight forward into trucks; no side loading
4. Non-compliant shipments will be returned at the vendor’s expense
5. SGC will not allow automated delivery of any product. The only product to be delivered or shipped will be from releases sent from the SGC Purchasing Department.

**AIR FILTER SPECIFICATIONS**

Any substitutions for the filters in the specifications below must be of equal or better quality.

1. **F/GT/A DISPOSABLE FILTERS**

The standard size filter element shall be constructed of a heavy-duty, one piece craft board frame. The two metal grids shall be thermally bonded internally to the frame. The metal grids shall be 28 gauge and provide 82% open area. All corners shall be closed and sealed. The fiberglass media shall be coated with a non-toxic, non-flammable, odor-free adhesive. The fiberglass media shall be constructed in a progressively dense fashion from air entering to air leaving sides. All F/GT/A disposable filters shall be rated Class 2 under U.L. std. 900. Sample must be provided.

1. **R4P POLYESTER PADS**

R4 polyester pads shall be yellow in color constructed of 100% non-woven polyester fibers. Each pad shall be nominally 1” thick and be cut to the exact size as required. The media shall carry a 92% average arrestance efficiency and re rated U.L. Class 2. Sample must be provided.

1. **Z-LINE ZL PLEATED FILTERS**

Z-Line ZL series air filters shall be of the extended surface pleated media type. The media utilized shall be made of 100% synthetic fibers. The media shall be pleated in a tapered radial configuration. An expanded metal reinforcement shall be laminated to the air leaving side of the media by a thermosetting adhesive to maintain continuity of the radial pleats. The expanded metal shall be galvanized to resist rust and corrosion. The pleated cartridge shall be bonded to the peripheral interior of the outer frame.

A heavy duty, moisture resistant beverage board shall be utilized for an encasing frame. The frame face shall be internally laminated to the pleated cartridge apexes. Z-Line ZL filters shall be rated to withstand temperatures up 180 degrees Fahrenheit.

Z-Line filters shall be rated Class 2 under U.L. std. 900. Z-Line ZL shall have an average efficiency of 30-40% when tested in accordance with the ASHRAE 52.1 Test Standard and be rated a MERV 8 when tested in accordance with the ASHRAE 52.2 Test Standard. Z-Line ZL pleated filters shall have 14 pleats per lineal foot for 1” depth, 10 pleats per lineal foot for 2” depth and 9 pleats per lineal foot for 4” depth.

Initial pressure drop @ 500 fpm shall not exceed .21” w.g. for 1” depth, .30 w.g. for 2” depth, and .25” for 4” depth. A sample and 3rd party test report must be provided to substantiate all performance criteria.

1. **Z-Line HV PLEATED FILTERS**

Z-Line HV series air filters shall be of the extended surface pleated media type. The media utilized shall be made of 100% synthetic fibers. The media shall be pleated in a tapered radial configuration. An expanded metal reinforcement shall be laminated to the air leaving side of the media by a thermosetting adhesive to maintain continuity of the radial pleats. The expanded metal shall be galvanized to resist rust and corrosion. The pleated cartridge shall be bonded to the peripheral interior of the outer frame.

A heavy-duty, moisture resistant board shall be utilized for an encasing frame. The frame face shall be internally laminated to the pleated cartridge apexes. Z-Line HV filters shall be rated to withstand temperatures up to 180 degrees Fahrenheit.

Z-Line HV filters shall be rated Class 2 under U.L. std. 900. Z-Line HV shall have an average efficiency of 30-40% when tested in accordance with the ASHRAE 52.1 Test Standard and be rated a MERV 8 when tested in accordance with the ASHRAE 52.2. Test Standard. Z-Line HV pleated filters shall have 16 pleats per lineal foot for 4” depth.

Initial pressure drop @ 500 fpm shall not exceed .17” w.g. for 1” depth, .26 w.g. for 2” depth, and .22” for 4” depth. A sample and 3rd party test report must be provided to substantiate all performance criteria.

1. **Z-LINE MR-11 HC MERV 11 PLEATED CARTRIDGES**

The Z-Line Series MR-11 air filter shall be of the extended surface pleated media type. The media incorporates 100% synthetic fibers that are electrostatically charged. The filter fibers are thermally bonded and manufactured in an engineered gradient structure. An expanded metal reinforcement shall be laminated to the air leaving side of the media by a thermos-setting adhesive to maintain continuity of the radial pleats. The expanded metal shall be galvanized to resist rust and corrosion. The media shall be pleated in a tapered radial configuration. The pleated cartridge shall be bonded to the peripheral interior of the outer frame. A heavy-duty moisture resistant beverage board shall be utilized for an encasing frame. The frame shall be internally laminated to the pleated cartridge apexes. Z-Line MR-11 Series filters shall be rated Class 2 under U.L. std. 900.

Z-Line MR-11 filters shall be rated to withstand temperatures up to 180 degrees Fahrenheit. Z-Line MR-11 Series filters shall be rated MERV 11 when tested in accordance with the ASHRAE 52.2 Test Standard. Z-Line MR-11 shall have an Initial Dust Spot Efficiency of 51% and an Average Dust Spot Efficiency of 56% when tested in accordance with ASHRAE 52.1 Test Standard. 4” deep Z-Line MR-11 shall have no less than 11 pleats per lineal foot with an initial resistance of no greater than .25” w.g. @ 500 fpm. 6” deep Z-Line MR-11 shall have no less than 11 pleats per lineal foot with an initial resistance no greater than .22 w.g. @ 500 fpm. A sample and 3rd party test report must be provided to substantiate all performance criteria.

1. **SPECIAL SIZE PR-5 PANELS**

PR-5 panels shall be constructed utilizing of 100% non-woven polyester media. For optimum performance, the air leaving side shall be treated with a non-toxic, non-migratory adhesive. An internal wire frame shall be thermally sealed within the filter to maintain integrity. A Thermal seal shall extend around the perimeter edge of the internal wire frame and on both sides of the center wire support strut, ensuring the permanent bond of all media plies. There shall be sufficient media overlap to ensure a positive seal between the filter and holding frame, eliminating the possibility of air bypass and the need for supplemental gasketing. Initial pressure drop shall not exceed .20” w.g. PR-10 links and panels shall have a MERV 8 efficiency when tested in accordance with ASHRAE standard 52.2. All PR-10 links shall be constructed to exact sizes as specified. Samples and 3rd party test reports must be supplied to substantiate all construction and performance criteria.

1. **PR-10 LINKS AND PANELS**

All links and panels shall be constructed utilizing layers of 100% non-woven polyester media. All links MUST be constructed "wire to wire" with a maximum heat seal span of 3/4" between panels. The air leaving side shall be treated with a non-toxic, non-migratory adhesive. An internal wire frame shall be thermally sealed within the filter to maintain integrity. A thermal seal shall extend around the perimeter edge of the internal wire frame and on both sides of the center wire support strut, ensuring the permanent bond of all media plies. There shall be sufficient media overlap to ensure a positive seal between the filter and the holding frame, eliminating the possibility of air bypass and the need for supplemental gasketing. Initial pressure drop shall not exceed .20" w.g. PR-10 links and panels shall have a MERV 8 efficiency when tested in accordance with ASHRAE standard 52.2. All PR-10 links shall be constructed to exact sizes as specified. Samples and 3rd party test reports must be supplied to substantiate all construction and performance criteria.

1. **SERIES 152 POLYESTER PANELS**

The filter shall consist of 2-ply graduated density medium efficiency polyester media constructed to enhance depth loading throughout the filter providing low pressure drop and long service life.

The filter shall be constructed with a 9-gauge internal wire frame with a minimum of two internal cross supports welded into the frame ring for strength and stability. The frame ring and cross supports will be corrosion resistant galvanized steel. The media will be thermally bonded on each side of an internal support and completely around the perimeter of the frame ring. The media will be oversized to provide a self-sealing edge around the periphery the frame to provide a permanent seal and static fit to the filter housing and prevent any filter bypass.

The filter shall withstand a continuous temperature of 180F and shall remain operational at 100% or lower Relative Humidity without a loss of efficiency. A minimum efficiency shall be MERV 6 when tested in accordance of ASHRAE Standard 52.2. A sample must be provided.

1. **SERIES 153 POLYESTER PANELS**

The series 153 is a medium efficiency 2/ply dry tack graduated density panel filter.

Each filter shall be constructed using a (9) gauge galvanized internal wire support frame with (2) cross bars per panel for structural integrity. The frame shall be heat-sealed in between two layers of distinctly different fiber deniers to promote depth loading of contaminants. Minimum efficiency shall be MERV 8 when tested in accordance of ASHRAE Standard 52.2. Sample must be provided.

1. **SERIES 154 3/PLY PANELS**

All series 154 panels shall be constructed of a premium grade, 100% synthetic fibers with (3) distinctly unique fiber diameters. (Referred to as 3/ply fibers with (3) distinctly unique fiber diameters. (Referred to as 3/ply or 3 stage). The first stage shall feature an open denier web on the air entering side of the filter designed for the capture of large particles. The second stage layer shall incorporate smaller denier fibers which are treated with a non-migrating tackifier designed for the capture of fine particulate and to prevent loaded contaminants from sifting. The third stage shall be a dry, tightly woven ultra-fine denier layer to enclose the tackifier and prevent bypass or fiber break off. Each panel shall be constructed with a (9) gauge galvanized internal wire support frame with no less than (2) cross bars. This wire ring shall be heat sealed in between the 2nd and 3rd stage media layers.

These pre-filters shall have a minimum certified efficiency of MERV 8 when tested in accordance with ASHRAE Standard 52.2 and carry an Underwriters Laboratories classification to flammability of Class 2, 923X. A Sample and 3rd party test reports must be provided to substantiate all performance criteria.

1. **SERIES 154 3/PLY LINKS**

All series 154 links shall be constructed of a premium grade, 100% synthetic fibers with (3) distinctly unique fiber diameters. (Referred to as 3/ply or 3 stage). The first stage shall feature an open denier web on the air entering side of the filter designed for the capture of large particles. The second stage layer shall incorporate smaller denier fibers which are treated with a non-migrating tackifier designed for the capture of fine particulate and to prevent loaded contaminants from sifting. The third stage shall be a dry, tightly woven ultra-fine denier layer to enclose the tackifier and prevent bypass or fiber break off. Each panel shall be constructed with a (9) gauge galvanized internal wire support frame with no less than (2) cross bars. This wire ring shall be heat sealed in between the 2nd and 3rd stage media layers.

In all side access applications, 3/ply panel pre-filters MUST be constructed in a link, wire to wire configuration so as to eliminate the possibility of air bypass and facilitate ease of installation/deinstallation. The gap between each panel shall be no greater than 3/4".

These pre-filters shall have a minimum certified efficiency of MERV 8 when tested in accordance with ASHRAE Standard 52.2 and carry an Underwriters Laboratories classification to flammability of Class 2, 923X. A Sample and 3rd party test report must be provided to substantiate all performance criteria.

1. **90-95% ASHRAE SYNTHETIC BAG FILTERS - MERV**

Synthetic bag filters shall be extended surface bag style incorporating an ultra-fine, dual ply 100% synthetic media. Individual pockets shall be formed by span stitching down the length of the pockets to maximize the utilization of media. The stitching shall be coated with a thin line of hot melt adhesive to secure the thread to the media and seal any perforations in the media caused by sewing. The pockets shall be individually adhered to an internal support. Each individual pocket shall be fastened to the next by means of pocket support ribs which are mechanically attached to the internal support. The entire assembly shall then be incased in a galvanized steel header frame to prevent racking and possible bypass of unfiltered air. The final filters shall have a 90-95% dust spot efficiency when tested in accordance with ASHRAE Standard 52.1 and be rated a MERV 14 when tested in accordance with ASHRAE Standard 52.2. Final filters shall also be rated U.L. Class 2 Standard 900 and have the capability to withstand temperatures up to 180 degrees F. Factory installed gasketing shall be provided on air entry surface of header in all downstream service applications and on both sides of the header in side access applications. A sample 24x24x21, 24x12x21"RD" & 24x20x21 "RD" a 3rd party test reports must be provided to substantiate all performance criteria.

*Universal sizes and minimum acceptable pocket counts as follows:*

|  |  |
| --- | --- |
| Size | Minimum # of Pockets |
| 24 x 24 x21 | 10 |
| 20 x 24 x21 | 8 |
| 20 x 20 x 21 | 8 |
| 12 x 24 x 21 | 5 |
| 24 x 12 x 21 Reverse Dimension | 8 |
| 24 x 20 x 21 Reverse Dimension | 10 |

1. **65% & 95% ASHRAE MAGNA GALVANIZED/FACEGUARDS**

The Magna frame shall be made of a rigid 26-gauge galvanized metal. The metal frame shall have two support struts on the air entering and the air leaving sides along with faceguards installed on the air entry and air exit sides of the cartridge. The media shall be constructed of a water resistant, inorganic glass microfiber. For quality assurance, the glass microfiber media rolls are randomly tested and certified to meet minimum efficiency requirements by the media manufacturer. The media pack shall consist of a continuous sheet of the pleated glass microfiber. The pleated media pack is separated with multiple rolled edge corrugated aluminum separators. The media cartridge shall be sealed with a fire retarding, rubber base, two-part sealant that bonds the media and separators to the interior of the fiber frame. The media pack shall be pressure fitted with a fiberglass media gasket on metal frame filters. The filter shall be rated to withstand temperatures at a continuous 180 degrees Fahrenheit. The Magna filter shall be rated Class 1 under U.L. Standard 900. 6" deep cartridges shall be rated 65% ASHRAE and have a minimum MERV 11 rating with a minimum of 38.67 square feet of net effective media area. Initial pressure drop shall not exceed .20" w.g. @ 250 fpm. 12" deep cartridges shall be rated 95% ASHRAE and have a minimum MERV 14 rating with a minimum of 91.22 square feet of net effective media area. Initial pressure drop shall not exceed .60" w.g. at 500 fpm. Samples and 3rd party test reports must be provided to substantiate all construction and performance criteria.

1. **GREEN MATRIX DISPOSABLE V CELL ADSORBER**

Disposable VOC/odor control V-bank shall be constructed of Green Matrix engineered bonded media housed in a moisture and corrosion resistant HIP/ABS plastic V cell frame. Metal framed cells shall not be permitted. The disposable V cell filter shall be a high mass bonded media producing no particulate or dusting under normal operation. Loose fill media cells shall not be permitted. The individual bonded panels shall not allow for media settling, channeling or particulate shedding. The included individual panels shall be covered on both sides with a non-woven UL class 1 polyester to protect bonded adsorbent from the particulate face loading. The media blend shall contain a proprietary blend including high quality activated carbon meeting the following minimum standards.

Carbon Tetra Chloride CTC: 60% minimum (Per ASTM D 3467)

US Mesh Size: 4x8 and 6x12 (Per ASTM D2862)

Moisture Content: 5% maximum (Per ASTM D2867)

Hardness: 98 minimum (Per ASTM D 3802)

Ash Content: 4% maximum (Per ASTM D 2866)

The Media blend shall have a minimum apparent density of 45lbs per cubic foot (Per ASTM D 2845). The disposable V cell shall provide a minimum 90% single pass efficiency when challenged with 10ppm Toluene. The allowable initial air flow restriction shall not exceed .30wg at 2000CFM per ASHRAE 52.2 2007 A sample unit accompanied with 3rd party test report must be provided to substantiate all performance criteria. All filters shall be individually sealed within polyethylene bags with desiccant and boxed to ensure quality. All filters shall be palletized, banded, shrink wrapped and specifically tagged per location.

# Supplemental Bidder Information

## Conformity of Proposal with SGC Requirements

Bidders represent and warrant that the goods and/or services provided in their Proposal will meet SGC’s requirements **as expressed in the Scope of Work contained in this RFP** and will be fit for the purpose expressed herein.

# Vendor Requirements

## Proposal

Successful Bidders should expect that their response to the RFP and any accompanying supporting materials will be incorporated into any contract signed with SGC.

## Standard Supply Agreement

Successful Bidder will be expected to sign SGC’s standard supply agreement, subject to such changes as are necessary to reflect the terms of this RFP and Successful Bidder’s bid or proposal, and such further changes as the parties, acting reasonably, may agree.

## Seneca Nation Business Registration Fee (SNIBRF)

Vendor must pay the SNIBRF of $750 directly to the Seneca Gaming Authority once total payment to the vendor exceeds $10,000. Failure to pay the fee when required may result in termination of further business with Seneca Gaming Corporation.

# Bidder Certifications and Representations

Bidder is a reputable company fully qualified and regularly engaged in providing products and/or services necessary to meet the terms, conditions and requirements of the RFP.

Bidder is aware of, is fully informed about, and is in full compliance with all applicable federal, state and local laws, rules, regulations and ordinances.

Bidder understands the requirements and specifications set forth in this RFP and affirms that no compensation has been received for participation in the preparation of the specifications for this RFP.

1. Bidder has reviewed and understood SGC’s Standard Terms & Conditions found at <https://senecacasinos.com/media/zqdd2j1f/sgc-standard-terms-and-conditions-v-10-30-20.pdf>

Bidder represents and warrants that all goods and services quoted in response to this RFP will meet or exceed the safety standards established and promulgated under the Federal Occupational Safety and Health Law (Public Law 91-596) and its regulations in effect or proposed as of the date of this solicitation.

All statements, information and representations prepared and submitted in response to this RFP are current, complete, true and accurate. Bidder acknowledges that SGC will rely on such statements, information and representations in selecting the Awarded Vendor. If selected by SGC as the Awarded Vendor, Bidder will notify SGC immediately of any material change in any matters with regard to which Bidder has made a statement or representation or provided information.

**I, the undersigned, hereby certify that I am authorized to sign as a representative for the Bidder listed below:**

Legal Name of Bidder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DBA (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Website: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Representative’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Representative’s Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Representative’s Printed Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ NAICS code # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_